

# OSHA Health & Safety Label and Sign inspection checklist

If you've been deputized with the important task of managing your facility's safety program, you know there's a lot riding on your job performance.

Make the effort to regularly inspect every OSHA Health & Safety label and sign used in your facility. These simple inspections should be performed every 6 months or less, depending on the workplace environment. During these inspections, ensure each sign and label complies with all governing codes and standards (OSHA, ANSI, NFPA, etc.).

Once you confirm your signs and labels are up-to-code, create your own internal facility-wide health & safety sign and label checklist. Having individual facility standards helps ensure maximum visual communication in the workplace. Below is a sample sign and label inspection checklist for reference:

Y	N	OSHA HEALTH & SAFETY SIGN AND LABEL CHECKLIST
		Is the sign legible from an appropriate safe distance (depends on hazard)?
		Would the sign benefit from a safety symbol (pictogram)?
		Does the safety message properly convey the appropriate course of action to avoid the hazard?
		Is the sign located where personnel will see the sign before exposing themselves to the hazard?
		Is an additional sign necessary to improve safety?
		Is the sign specifically addressing this individual hazard?
		Is there any reason why personnel may not be able to see this sign?
		Is there any cracking, peeling or damage to the sign?
		Are the colors, text and symbols still crisp and clear?
		Does the sign comply with your facility's own standards?

